

Job Description

Investment Research Professional

This position reports to the Chief Investment Officer and as a team will share in the responsibilities of co-managing multiple-manager funds offered to its clients, including equities, fixed income and alternative strategies.

The firm specializes in developing investment solutions for institutional clients through customized and/or commingled multi-manager and fund-of-funds strategies and is recognized as an industry leader in funding early-stage investment management firms and products in a variety of asset classes.

ESSENTIAL DUTIES

- **Manager Research:** Conduct manager due diligence on marketable & non-marketable alternative investment products, source & screen funds, conduct risk & operational assessment, review documents, prepare investment presentation and write-up to investment committee, maintain firm's research resources & ongoing monitoring. Assist with the evaluation and development of new strategies consistent with the firm's core investment strategy and brand.
- **Multiple Manager Portfolio Construction:** Assist in the implementation of investment strategy decisions with internal and external constituencies, review and assess the daily and monthly performance of investment manager portfolios, set and maintain performance benchmarks, assess manager performance relative to benchmarks, participate in manager retention and termination decisions, resolve daily operational trading and compliance issues.
- **Risk Management:** Assist in the essential duties of monitoring quantitative risk analysis at the manager and fund level.

QUALIFICATIONS

The ideal candidate for this position will have the following qualifications:

- Undergraduate degree required, and MBA and/or Chartered Financial Analyst are a plus.
- The candidate have practiced in manager selection and oversight with a minimum of five to ten years experience involving manager due diligence, managing fund-of-fund investment products or related, preferably from a fund-of-funds, University Endowment, Foundation or Family Office.
- Have outstanding investment, analytical, and quantitative skills.
- Possess excellent oral and written communication skills.
- Strong leadership skills as well as people management skills alongside being a team player. Knowledge, but not required, with the following financial software programs: Style Advisor, Baseline, Bloomberg, Advent Axys, Wilshire Atlas, Burgiss Group Private I, and Microsoft Access.
- Finally, and most importantly, the candidate will have the highest standards of personal and professional ethics and integrity.

To apply please submit your resume to pimc2009@gmail.com. **Please be advised you must have 3 to 5 years of investment manager research to be considered.**