

GENERAL INFORMATION

CONFERENCE REGISTRATION

Registration for the conference is subject to NASP business policies, practices and procedures.

By registering for this conference, you signify that you have read, understand, and agree to abide by NASP's policies on registration, housing, cancellation, spouse/guest registration, and fees.

Your completed registration constitutes agreement with our policies, practices and procedures. Policies are subject to change without notice.

Registration grants individual access to and participation in the conference. Each conference participant must have some form of registration (attendee, sponsor, volunteer, presenter, exhibitor, etc.) in order to access and participate in the conference. A registration is issued to a single individual and may not be shared or distributed between two or more individuals.

Those who are present at the site of a NASP meeting and/or occupy a hotel room in the NASP room block to conduct business with industry personnel gathered for the conference are expected to register and pay the registration fee, whether or not they attend a specific function. NASP reserves the right to suspend or terminate individual registration or refuse entry into the conference for refusal to adhere to NASP business policies, practices and procedures.

REGISTRATION FEES & DEADLINES

Registration fees for current financial members and nonmembers are accessed based on the following deadlines:

- EARLY REGISTRATION RATES are offered thru: APRIL 10, 2017
- GENERAL REGISTRATION RATES are offered: APRIL 11 – MAY 31, 2017
- FINAL REGISTRATION RATES are offered: JUNE 1 – JUNE 19, 2017

Eligibility for member rates is based on membership information currently on file with NASP. If you incorrectly indicate fees, the corrected fees will be charged to your credit card.

All deadlines are final. NO EXCEPTIONS WILL BE MADE. Space is limited. On-site registration is not guaranteed.

TRUSTEE/PLAN SPONSOR REGISTRATION

Trustee/Plan Sponsor registration is limited to public and corporate pension, foundation, and endowment plan trustees and administrators, corporate treasury officials and elected officials. To register as a trustee/plan sponsor you cannot be employed in the financial services industry. Individuals primarily employed in the financial services industry must register at the full member or non-member conference rate. No exceptions will be made.

SPOUSE/GUEST REGISTRATION

Spouse/Guest registration is only available to members of the pension plan community. A guest is a spouse, significant other, friend or an adult child (18 years old or older) who is not in an industry-related occupation. Spouses and guests planning to attend any conference event must register. A co-worker, an associate, or spouse who works within the industry may not use the Spouse/Guest Registration category. If you are a member of the pension plan community and would like to register a guest, contact [YaShica Robinson](#) 202-371-5535 to obtain a promo code.

STUDENT REGISTRATION

Student registration is limited to full-time students. You must email proof of class registration for the current or future semester, an enrollment verification form, or a copy of a student identification card containing class year to [YaShica Robinson](#). Once your status has been verified, you will be provided a promo code to register. We reserve the right to limit recurring student registrants.

ONE-DAY REGISTRATION

Single-day registration will be available only on Monday, June 26 for the Professional Development Series (PDS) and the Africa Financial Summit (AFS). Single-day PDS registration also includes access to the Recruitment Expo on Tuesday, June 27 and Wednesday, June 28 (no access to sessions or meal functions). Single-day PDS registration does NOT include access to the AFS.



PAYMENT

Payment should be made in advance online or with a paper registration form. Members must be in good financial standing at the time of registration. You may complete membership registration online or include membership dues with your conference fees. Nonmembers wishing to join NASP receive the member rate for the conference at the time of registration.

CANCELLATION AND TRANSFER POLICY

Registration cancellations submitted in writing via e-mail to [YaShica Robinson](mailto:YaShica.Robinson@nasphq.org) by June 19, 2017 will receive a refund of fees, less a \$250 processing fee (\$50 for Trustees or Students). No refunds after June 19, 2016. Telephone cancellations will not be honored. Substitute conference registrations may be made in advance or on arrival with no penalty. Substitutions must be submitted in writing to yrobinson@nasphq.org or on-site at the conference registration desk.

ATTIRE

Business attire is appropriate for all daily sessions. Summer festive attire is suggested for evening events.

NAME BADGES

A name badge is issued to each individual registrant and is required for admittance into all conference events. Name badges may not be shared, altered or distributed between two or more individuals. Violations of this policy will result in termination of the registration without refund. Please secure your badge in a safe place throughout the conference. The cost for a replacement name badge is \$25.00.

PRIVATE EVENTS

NASP has endeavored to plan sufficient time in the schedule for attendees to host private events. However, meetings or social events should not be scheduled that take registrants away from NASP programs and NASP-sponsored activities.

Based on the current agenda, the approved times to host an event during the conference are:

- ✓ SUNDAY, JUNE 25: before 3:00 pm or after 6:00 pm
- ✓ MONDAY, JUNE 26: 6:30 - 10:00 pm
- ✓ TUESDAY, JUNE 27: 4:30 - 6:00 pm or after 9:00 pm
- ✓ WEDNESDAY, JUNE 28: after 2:30 pm

LIABILITY/DISCLAIMER

The National Association of Securities Professionals shall not be responsible for personal accidents, losses or damage to personal property of registered delegates. Delegates should make their own arrangements with respect to personal insurance. In case of unforeseen circumstances, the National Association of Securities Professionals cannot be held responsible for any losses incurred by delegates. The National Association of Securities Professionals reserves the right to make changes to the program or speakers or to cancel the program if enrollment criteria are not met or when conditions beyond its control prevail. If the program is not held for any reason, liability is limited to the conference fee only.

ACCESSIBILITY

The National Association of Securities Professionals complies with the legal requirements of the ADA and the rules and regulations thereof. If any participant of this conference is in need of special considerations, please call (202) 371-5535 and/or submit in writing by the registration deadline to: NASP, 1000 Vermont Avenue, NW, Suite 810, Washington, DC 20005 in order to receive services.

LODGING

The conference will take place at the Millennium Biltmore Hotel, 506 S. Grand Avenue, Los Angeles, CA 90071. The NASP rate is \$229.00 per night single or double occupancy. All guest room rates are subject to 15.55% tax.

Make your room reservation [online](#) or by calling the Biltmore Reservation Center at 800-245-8673. Be sure to mention that you are attending the NASP Conference to receive the special rate. Reduced rates may not be available for bookings made after May 23, 2017.

The hotel is located in Downtown LA, approximately 20-30 minutes from both LAX and Burbank's Bob Hope Airport and conveniently reached by

- Subway (\$1.50) – Metro Red Line stop is just one block from the hotel, across from Pershing Square at Hill Street
- Rideshare (\$21-\$30) – Uber and Lyft both operate at LAX.
- Taxi (\$61 - \$105) – Taxis can be found waiting for hire at the cab bank on the Lower/Arrival Level islands in front of each terminal under the yellow sign indicating Taxis. Passengers will be presented with a ticket stating typical fares to major destinations.
- Super Shuttle (\$20 OW/\$36 RT) – Be aware that SuperShuttle shared vans make multiple stops en route to or from the hotel, they are not a direct shuttle service. To make your reservation call: (+1) 800.258.3826 or visit the SuperShuttle website: www.supershuttle.com.

The hotel discount daily valet parking rate for hotel guests is \$40. Non-hotel guest parking fee is \$23/day with event validation.